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SydneyOlympicPark ○

Sydney Olympic Park Authority Instrument of Delegation 2023



SOPA Instrument of Delegation 2023

I, the Chief Executive of the Sydney Olympic Park Authority, on behalf of the Authority, make the following instrument.

Dated this 19th day of April 2023.



Chief Executive of the Sydney Olympic Park Authority

SOPA Instrument of Delegation 2023

1 Name

This Instrument is the *SOPA Instrument of Delegation 2023*.

2 Commencement

This Instrument commences on the day on which it is signed by the Chief Executive of the Sydney Olympic Park Authority.

3 Interpretation

(1) In this Instrument:

Department means the Department of Planning and Environment.

expenditure of money has the meaning given by section 1.4 of the *Government Sector Finance Act 2018*.

members of staff of SOPA means the Public Service employees employed to enable SOPA to exercise its functions, including any Public Service employee of the Department to the extent that the duties and responsibilities of the role to which that employee is assigned enables SOPA to exercise its functions.

Public Service employee has the meaning given by section 3(1) of the *Government Sector Employment Act 2013*.

role includes office and position.

SOPA means the Sydney Olympic Park Authority established by the Act.

the Act means the *Sydney Olympic Park Authority Act 2001*.

the Regulation means the *Sydney Olympic Park Authority Regulation 2018*.

The roles by which delegates or authorised persons are identified in Columns 4 and 3 of Schedules 1 and 2, respectively, are generally described in Table A below, being roles within the Department (at the time this Instrument commences) to which members of staff of SOPA are assigned.

(2)

Table A

Delegate roles	Role description
<i>Roles within the overarching managerial responsibility of the Chief Executive</i>	
Executive Director	Public Service senior executive Band 2 role falling within the overarching managerial responsibility of the Chief Executive.
Director	Public Service senior executive Band 1 role falling within the overarching managerial responsibility of the Chief Executive.
Director Place Management	Director whose responsibilities include responsibility for site operations and management of public spaces within Sydney Olympic Park.
Duty Manager	SOPA staff member assigned site operations responsibilities as a duty manager, including after business hours, on weekends and on public holidays.
Principal Building Services and Compliance Officer	Role (with a salary equivalent to that to which an Administrative and Clerical Officer Grade 11 is entitled) involving responsibility for building services and compliance with the Building Code of Australia, including the Adopted Australian Standards and fire safety requirements, and compliance with the <i>Disability Discrimination Act 1992</i> (Commonwealth) access standards.
Manager	Public Service role falling within the overarching managerial responsibility of the Chief Executive for which the salary is equivalent to that to which Administrative and Clerical Officers Grade 11/12 are entitled.
Manager Commercial and Property	Manager whose responsibilities include the implementation of SOPA's Affordable Housing Policy.
Manager Precinct Operations	Manager involving responsibility for site operations and management of public spaces at Sydney Olympic Park.
Manager Sports Venues and Programs	Manager involving responsibility for sports venue operations and their management at Sydney Olympic Park.

Delegate roles	Role description
Team leader	Public Service role falling within the overarching managerial responsibility of the Chief Executive for which the salary is equivalent to that to which Administrative and Clerical Officers Grade 9/10 are entitled.
Supervisor	Public Service role falling within the overarching managerial responsibility of the Chief Executive for which the salary is equivalent to that to which Administrative and Clerical Officers Grade 7/8 are entitled.
Administrative officer	Public Service role falling within the overarching managerial responsibility of the Chief Executive for which the salary is equivalent to that to which Administrative and Clerical Officers Grades 1 to 6 are entitled.
<i>SOPA finance and Departmental shared business services roles</i>	
Executive Director Business Services	Executive Director whose responsibilities include accountability and responsibility for the management of the making of payments from the banking accounts of SOPA.
SOPA Finance Director	Director whose responsibilities include the provision of accounting services and financial management advisory services to SOPA.
Director Finance Shared Services	Director whose responsibilities include accountability and responsibility for the management of the making of payments from the banking accounts of SOPA.
Payables and Expense Management Staff	All the roles for which the Director Finance Shared Services has general responsibility and whose duties and responsibilities include the making of payments from the banking accounts of SOPA.

- (3) Unless otherwise defined in this Instrument, words and expressions that are defined in the Act and the Regulation or in the *Environmental Planning and Assessment Act 1979* and regulations under that Act (as the case may require) have the same meanings in this Instrument.
- (4) In this Instrument:
- (a) a reference to a role using the specific title of the role includes a reference to a role with substantially the same responsibilities, and

- (b) a reference to doing anything includes a reference to deciding or approving the doing of that thing and to deciding not to do or approve the doing of that thing.
- (5) The delegates or authorised persons identified by the roles specified in Column 4 of Schedule 1 or Column 3 of Schedule 2 include Public Service employees who are temporarily assigned to the roles or who are otherwise acting in or performing duties and responsibilities of those roles.

4 Delegation of functions under section 57 of the Act

- (1) The functions conferred or imposed on SOPA by or under the statutory provisions that are specified in Column 2 of Schedule 1 and described in Column 3 of that schedule are delegated, under section 57 of the Act, to the members of staff of SOPA assigned to the roles specified in Column 4 of Schedule 1.

General limitations on delegation

- (2) A delegate may exercise a delegated function only in the course of performing the duties and responsibilities of the specific role to which the delegate has been assigned.
- (3) The delegation of a function is subject to any particular condition or limitation specified with respect to that function in Schedule 1.
- (4) Delegated functions may be exercised only in accordance with any relevant directions from the Minister, together with any requirements of the applicable legislation.
- (5) The delegation of functions under sections 13 and 14 of the Act (at items 1.2 and 1.3 of Schedule 1) relating to leases, easements and licences in respect of land that is vested in or owned by SOPA:
 - (a) may be exercised only in accordance with the master plan for Sydney Olympic Park approved by the Minister for Planning under section 18 of the Act, and
 - (b) may be exercised only with the Minister's consent under section 16 of the Act, in the case of any land outside Sydney Olympic Park, and
 - (c) may not be exercised in respect of land within the Millenium Parklands or land acquired by gift, devise or bequest.

Limitation on expenditure delegation

- (6) The exercise of any delegation involving the expenditure of money must be in accordance with an applicable expenditure delegation.
- (7) The maximum amount of money in respect of which a delegation may be exercised by a delegate identified in Column 4 of Schedule 1 is the monetary limit specified for that delegate in Column 5 of the Schedule. However, in relation to any expenditure on which GST is payable, the maximum expenditure that may be committed or incurred in any instance is increased by the rate of GST payable.
- (8) The Executive Director Business Services, Director Finance Shared Services and Payable and Expense Management Staff may make payments of money controlled by SOPA only to meet expenditure properly incurred or committed by the Minister of Planning or other delegates with the authority to incur or commit the expenditure.

Writing-off debts

- (9) Before approving the whole or any part of a debt owing to SOPA to be written off as irrecoverable, at least one of the following conditions must be satisfied:

- (a) the debtor cannot be located,
- (b) the estimated costs of recovery action in court exceeds the amount to be recovered,
- (c) the medical, financial or other circumstances of the debtor at the time do not warrant the initiation of recovery action in court,
- (d) legal advice is given that recovery action in court is likely to be unsuccessful or legal proceedings actually taken in court proved unsuccessful.

Note. The writing-off of a debt as irrecoverable is also subject to any applicable Treasurer's directions under the *Government Sector Finance Act 2018*.

Commencement of court proceedings

- (10) The delegation of the function of commencing court proceedings in SOPA's name may only be exercised on legal advice that the initiation of such proceedings in court is likely to prove successful and where any debt amount or monetary value of loss or damage to be claimed exceeds the estimated costs of the legal action.

5 Authority to grant a licence for the use of parts of the Millennium Parklands other than the Newington Nature Reserve for permitted purposes

The members of staff of SOPA assigned to the roles specified in Column 4 at item 2.1 of Schedule 1 are also designated, pursuant to section 32(12A) of the Act, for the purpose of granting a licence for a term of 5 years or less for use of part of the Millennium Parklands (other than the Newington Nature Reserve) without first having to obtain the Minister's approval. However, the licences that may be granted by a designated member of staff (including in their capacity as delegates) are limited to the following licences, as referred to in section 32(2) of the Act:

- (a) licences for the provision of public utilities and works associated with or ancillary to public utilities,
- (b) licences in accordance with an express authorisation in the plan of management for the Millennium Parklands.

Note. Members of staff must satisfy the procedural conditions set out in section 32 of the Act regarding the giving of public notice and consideration of all public submissions before exercising the functions above.

6 Authorisation of persons to exercise enforcement functions

The persons in the roles identified in Column 3 of Schedule 2 are authorised, pursuant to the statutory provisions specified in Column 1 of Schedule 2, to exercise the corresponding enforcement functions specified in Column 2 of Schedule 2.

7 Delegation of SOPA's procurement functions

- (1) The functions conferred or imposed on SOPA (*SOPA's procurement functions*) pursuant to:
 - (a) the terms and conditions of SOPA's accreditations by the NSW Procurement Board for the purposes of section 174 of the *Public Works and Procurement Act 1912*, and
 - (b) directions and policies issued by the NSW Procurement Board under section 175 of the Act,are delegated, under section 177 of the *Public Works and Procurement Act 1912*, to the members of staff of SOPA.
- (2) SOPA's procurement functions may be exercised by a delegate only within the monetary limits which apply to the delegate's authority to expend money from the approved budget for that procurement.
- (3) SOPA's procurement functions may be exercised by a delegate only in accordance with:
 - (a) the directions and policies issued by the NSW Procurement Board under section 175 of the Act that are in force at the time, and
 - (b) SOPA's procurement policies and procedures as amended from time to time.
- (4) The delegation in clause 7(1) does not include authority to procure goods and services valued at and above the following risk based maximum contract values:
 - (a) \$50 million and above for a low risk procurement,
 - (b) \$35 million and above for a medium risk procurement,
 - (c) \$20 million and above for a high risk procurement.
- (5) For the purposes of clause 7(4), delegates must assess the risk of the procurement with reference to, and in accordance with, the NSW Procurement Board's policy titled *Accreditation Program for Goods and Services Procurement – Accreditation Program Requirements*, as amended or replaced from time to time.

8 Authority to authenticate documents for SOPA

In addition to the incidental authority granted to all delegates to execute documents in the exercise of functions delegated by this Instrument, an Executive Director, a Director and a Manager are authorised, as provided for by section 50 of the *Interpretation Act 1987*, to authenticate documents for and on behalf of SOPA.

9 Instrument continues despite any change of Chief Executive

This Instrument, as it may be amended from time to time, continues in effect until it is revoked (expressly or impliedly), and despite any person who gives or amends the delegation assigned to the role of Chief Executive of the Sydney Olympic Park Authority ceasing to hold that role.

10 Revocation

The SOPA Instrument of Delegation 2022 is revoked.

Note: Schedule 1 follows on the next page.

Schedule 1 – Delegates under section 57 of the Act

Col.1 – Item No	Column 2 – Statutory provisions which govern SOPA’s functions	Column 3 – Summary of function being delegated or authority to exercise a function and conditions imposed on the exercise of the delegated function or authority	Column 4 - Delegate	Column 5 - Monetary limit to exercise of delegated function
<i>1. Management of land within Sydney Olympic Park other than the Millennium Parklands or land acquired by gift, devise or bequest</i>				
1.1.	Sections 13, 14, 15 and 18 of the Act.	<i>Subject to limitations arising from the delegations of specific functions elsewhere in this Schedule</i> , manage the implementation of the master plan for Sydney Olympic Park	Executive Director Director	
1.2.	Sections 13 and 14 of the Act.	Grant, vary or renew the following in respect of land that is vested in or owned by SOPA: (a) leases of parts of such land; (b) easements through, on or in such land; (c) licences for the use of parts of such land. <i>Notes:</i> See limitations and conditions in clause 4(5) of this Instrument.	Executive Director Director Place Management	
1.3.	Sections 13 and 14 of the Act.	Grant, vary or renew a lease in respect of an affordable housing property owned by SOPA in accordance with SOPA’s Affordable Housing Policy. <i>Note:</i> See limitations and conditions in clause 4(5) of this Instrument.	Executive Director Manager Commercial and Property	
1.4.	Sections 13 and 14 of the Act.	Give or refuse landowner’s consent to the making of a development application (or application for a complying development certificate) in respect of land that is vested in SOPA.	Executive Director	

1.5.	Sections 13 and 14 of the Act.	Enter into, vary or renew a lease of land as lessee.	Executive Director	
2. Management of the Millennium Parklands				
2.1	Section 32 of the Act.	Grant a licence for use of parts of the Millennium Parklands other than the Newington Nature Reserve for a term of 5 years or less, without first having to obtain the Minister's approval. <i>Note:</i> clause 5 of this Instrument sets out the purposes under the Act for which licences may be granted. Respond in writing to any public	Executive Director Director Place Management	
2.2	Sections 35 and 36 of the Act.	submission in relation to proposed amendments to the plan of management during the public consultation period. Manage the implementation of the	Executive Director Director	
2.3	Section 37 of the Act.	plan of management for the Millennium Parklands.	Executive Director	
3. Functions of a Council or planning authority under the Environmental Planning and Assessment legislation				
3.1	Section 19 of the Act; Clause 23(a) and (b) of the Regulation; Division 4.5, <i>Environmental Planning and Assessment Act 1979</i> ; <i>Environmental Planning and Assessment Regulation 2021</i> , Part 6; Clause 74 and Part 10, <i>Environmental Planning and Assessment</i>	1. Determine applications for complying development certificates and issue complying development certificates, including fire safety schedules, on land within Sydney Olympic Park. 2. Consider and make decisions regarding the application of the <i>Building Code of Australia</i> in accordance with clause 74 of the <i>Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021</i> in relation to a well-founded objection to compliance with the <i>Building Code of Australia</i> required under a complying development certificate.	Executive Director	

	<p><i>(Development Certification and Fire Safety) Regulation 2021;</i> and Part 11cll241and 243, <i>Environmental Planning and Assessment Regulation 2021.</i></p>	<p>3. Maintain the register of, and keep documents relating to, complying development applications and certificates as required respectively by clauses 241 and 243 of the <i>Environmental Planning and Assessment Regulation 2021.</i></p>		
3.2	<p>Sections 14 and 19 of the Act; Clause 23(a)(ii) and (b) of the Regulation; Subdivisions 1 and 2, Division 7.1, <i>Environmental Planning and Assessment Act 1979;</i> Divisions 1 and 4, Part 9, <i>Environmental Planning and Assessment Regulation 2021.</i></p>	<p>1. Enter into a voluntary planning agreement under section 7.4 of the <i>Environmental Planning and Assessment Act 1979</i> in relation to complying development for the purpose of requiring contributions from a developer towards a public purpose. 2. Amend or revoke any such voluntary planning agreement to which SOPA is a party. 3. Give public notice of a proposed planning agreement, or amendment or revocation of a planning agreement. 4. Keep the planning agreement and contributions registers required under clauses 206 and 217 of the <i>Environmental Planning and Assessment Regulation 2021.</i></p>	Executive Director	
3.3	<p>Section 19 of the Act; Clause 23(a)(iii) of the Regulation; Section 10.7 of the <i>Environmental Planning and Assessment Act 1979;</i>and Clause 290 of the <i>Environmental</i></p>	<p>Issue planning certificates and collect fees for that purpose.</p>	Executive Director Director Manager	

	<i>Planning and Assessment Regulation 2021.</i>			
3.4	Section 25 of the Act; Division 9.3 and Schedule 5, <i>Environmental Planning and Assessment Act 1979</i> ; and Part 10, <i>Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021.</i>	Give development control orders concerning development on land within Sydney Olympic Park, including fire safety orders. <i>Note:</i> when giving a fire safety order in relation to premises, delegates must comply with Part 10 of the <i>Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021.</i>	Executive Director Director	
4. Functions of a Council under the Local Government legislation				
4.1	Section 19 of the Act; Clause 23(c) and (d) of the Regulation; Part 1 of Chapter 7, <i>Local Government Act 1993</i> , Part 2 and Schedule 1, <i>Local Government (General) Regulation 2021.</i>	Determine an application for approval, and give, revoke or modify an approval, for the carrying out of an activity specified in the following parts of the Table in section 68 of the <i>Local Government Act 1993</i> in accordance with relevant provisions of Part 1 of Chapter 7 of that Act and Part 2 (Approvals) of, and Schedule 1 (Standards relating to approvals) to, the <i>Local Government (General) Regulation 2021</i> : <ul style="list-style-type: none"> • Part A (Structures or places of public entertainment) • Part C (Management of waste) • Part E (Public roads) • Part F (Other activities) 	Executive Director Director Manager	

4.2	<p>Section 19 of the Act;</p> <p>Clause 23(c) and (d) of the Regulation;</p> <p>Part 2 of Chapter 7, <i>Local Government Act 1993</i>;</p> <p>Part 3 and Schedule 2, <i>Local Government (General) Regulation 2021</i>.</p>	<p>Give, revoke or modify orders under, and in accordance with, the following provisions:</p> <p>(a) Part 2 (Orders) of Chapter 7 of the <i>Local Government Act 1993</i> (Orders);</p> <p>(b) Part 3 (Orders) of, and Schedule 2 (Standards enforceable by orders) to, the <i>Local Government (General) Regulation 2021</i>.</p> <p><i>Note:</i> delegates must comply with the procedural requirements set out in Division 2 of Part 2 of Chapter 7 of the <i>Local Government Act 1993</i>.</p> <p>Take action to give effect to the</p>	<p>Executive Director</p> <p>Director</p>	
4.3	<p>Section 19 of the Act;</p> <p>Clause 23(c) of the Regulation;</p> <p>Section 678 of the <i>Local Government Act 1993</i>.</p>	<p>terms of an order given under Part 2 of Chapter 7 of the <i>Local Government Act 1993</i> where there has been a failure to comply with those terms.</p>	<p>Executive Director</p>	
4.4	<p>Sections 14 and 19 of the Act;</p> <p>Clause 23(c) of the Regulation;</p> <p>Part 5 of Chapter 7, <i>Local Government Act 1993</i>.</p> <p>made under Part 7 of the <i>Local Government Act 1993</i>.</p> <p><i>Roads, traffic and wharf management functions</i></p>	<p>Instruct legal practitioners in relation to defending an appeal brought in the NSW Land and Environment Court against:</p> <ul style="list-style-type: none"> • an approval (or refusal of approval), or • modification or revocation of an approval, or • an order, 	<p>Executive Director</p> <p>Director</p>	
5.				
5.1	<p>Sections 38 and 40 of the Act.</p>	<ol style="list-style-type: none"> 1. Consent (and refuse to consent) to the provision, opening, dedication, closure or realignment of a public road within Sydney Olympic Park. 2. Consent (and refuse to consent) to a private road within Sydney Olympic Park being: 	<p>Executive Director</p>	

		<ul style="list-style-type: none"> (a) provided, opened, closed or realigned; or (b) regulated in its use; or (c) used for a purpose other than a road. 		
5.2	Section 39 of the Act.	Exercise the functions of a roads authority under the <i>Roads Act 1993</i> in relation to the public roads within Sydney Olympic Park that are vested in SOPA.	Executive Director Director Manager Executive	
5.3	Section 41 of the Act. CII 12 to 15 of the Regulation.	<p>Exercise the following functions within Sydney Olympic Park in accordance with a traffic management plan that has been approved by TfNSW:</p> <ol style="list-style-type: none"> 1. Control and regulate traffic, including to: <ul style="list-style-type: none"> (a) prohibit, regulate, control or refuse the entry of vehicles into Sydney Olympic Park; (b) regulate parking in the public domain by signs; (c) set aside land within the public domain for use by buses or point to point transport vehicles and imposing conditions of such use. 2. Temporarily close a road at any time and for any purpose. 	Director Director Manager	
5.4	Section 44 of the Act.	<p>Direct a person authorised by SOPA under section 44(2) of the Act to either move, or remove from Sydney Olympic Park, an unattended motor vehicle or trailer that is:</p> <ul style="list-style-type: none"> (a) standing unlawfully; or (b) constitutes a danger to persons or property; or (c) is causing an obstruction. 	Executive Director Director Director Manager	

5.5	Sections 14 and 46 of the Act; Part 6, Divisions 1 and 2 of Part 8 and Schedule 2, <i>Road Transport (General) Regulation 2021</i> .	Exercise the functions of a parking authority in relation to pay parking schemes, parking permits and controlled loading zones within Sydney Olympic Park.	Executive Director Director Manager	
5.6	Clause 16 of the Regulation.	Determine the conditions on which a wharf of SOPA may be used to secure vessels.	Executive Director Director Manager	
6. Appointment of rangers and regulation of activities within Sydney Olympic Park				
6.1	Clause 4 of the Regulation.	<ol style="list-style-type: none"> 1. Limit the number of persons who may enter Sydney Olympic Park or any part of Sydney Olympic Park. 2. Prohibit or limit categories of persons from entering Sydney Olympic Park or any part of Sydney Olympic Park. 3. Close Sydney Olympic Park or any part of Sydney Olympic Park to the public. 4. Charge admission to Sydney Olympic Park or any part of Sydney Olympic Park. 	Executive Director Director Manager	
6.2	Provisions of the Regulation: Clause 5 – commercial and other activities; Clause 6 – carrying firearms and prohibited weapons;	Give authorisation as permitted by the provisions of the Regulation that are specified in Column 2 for this item, with or without conditions, for a person to do anything at Sydney Olympic Park that would otherwise be prohibited under those provisions of the Regulation.	Executive Director Director Manager Precinct Operations Manager Sports Venues and Programs Duty Manager	

	<p>Clause 7 – bringing liquor into Sydney Olympic Park;</p> <p>Clause 18 – authorisation of a sporting event or entry to playing fields; and</p> <p>Clause 38 – conditions attaching to authorisations.</p>			
6.3	Clause 38 of the Regulation.	<p>Require a person to whom an authorisation under the Regulation is proposed to be given to give security for fulfilment of the person's obligations under the conditions of that authorisation.</p> <p>Set aside reserved areas of a</p>	Executive Director Director	
6.4	Clause 17 of the Regulation.	<p>sportsground.</p> <p>Issue tickets for:</p>	Executive Director	
6.5	Clause 17 of the Regulation.	<p>(a) entry into a sportsground; or</p> <p>(b) entry into a reserved area within a sportsground; or</p> <p>(c) occupation of reserved seating.</p>	Executive Director Director Manager	
6.6	Clause 21 of the Regulation.	Take a photograph or make another form of image of a person who is removed from a sportsground under the Regulation.	Executive Director Authorised person under clause 28 of the Regulation. Executive Director	
6.7	Section 65 of the Act.	<p>Appoint a person to be a ranger for the purposes of the Act.</p> <p>Control and direct rangers.</p> <p>Sign identification cards to be provided to rangers.</p>	Director Director Place Management	
<p><i>7. Expenditure of money, contract management, charging of fees and other financial matters</i></p>				

7.1	Section 14 of the Act.	<p>1. Exercise the following functions in respect of money held and controlled by SOPA including pay parking fees which belong to SOPA by virtue of clause 96 of the <i>Road Transport (General) Regulation 2021</i>:</p> <p>(a) commit such money for expenditure;</p> <p>(b) incur expenditure of such money;</p> <p>(c) make payments of such money (including for the purposes of repaying any borrowing by the Corporation).</p> <p><i>Note</i>: see conditions in clauses 4(6)-(7) of this Instrument.</p> <p>2. Enter into contracts and agreements in the exercise of SOPA's functions, including contracts for:</p> <p>(a) the provision of maintenance services for land (including buildings) vested in SOPA; and</p> <p>(b) the provision of the goods, services and facilities listed in clause 37 of the Regulation.</p> <p>3. Manage contracts and agreements to which SOPA is a party, including to assert SOPA's rights under those contracts and agreements.</p>	Executive Director	\$2,000,000
			Director	\$1,000,000
			Manager	\$250,000
			Team Leader	\$100,000
			Supervisor	\$25,000
			Administrative officer	\$5,000
			7.2	Section 14 of the Act.

			Payables and Expense Management Staff	
7.3	Clause 33 of the Regulation	Determine the amount of a fee which may be charged under clauses 32 and 36 of the Regulation. Note: the relevant factors specified in clause 33 of the Regulation must be taken into consideration when determining the amount of a fee.	Executive Director	
7.4	Clauses 32 and 36 of the Regulation.	Charge and recover a fee: (a) for any authorisation given or any service provided under the Act or Regulation; and (b) in addition to any fee determined under legislation other than the Act or Regulation (except where prohibited by such other legislation). Note: this delegation does not include the authority to determine the amount of any fee which may be charged and recovered under clauses 33 and 36 of the Regulation – see item 7.3 of this Schedule. Waive the payment of, or reduce a	Executive Director Director Manager	
7.5	Clause 34 of the Regulation.	Waive the payment of, or reduce a fee, for reasons of hardship. Waive or write-off debt owed to	Executive Director	
7.6	Section 14 of the Act.	SOPA. Note: see limitation in subclause 4(9) of this Instrument.	Executive Director	\$100,000
			SOPA Finance Director Executive	\$20,000
7.7	Section 14 of the Act.	Approve the transfer, disposal destruction and/or write-off assets surplus to requirement and beyond economic repair.	Director SOPA Finance	\$2,000,000
			Director Executive Director	\$50,000
7.8	Section 14 of the Act.	Issuing purchasing cards to members of staff of SOPA. Condition:		

		This delegation must be exercised within the Corporation's approved credit limit and in accordance with applicable Treasurer's Directions or Treasury policies.		
8. Protection of SOPA name and regulation of NSW Government use of Olympic Games related copyright				
8.1	Sections 67 and 68 of the Act	Give written consent for: (a) a person to use the name "Sydney Olympic Park" for a commercial purpose; or (b) a public authority to make an arrangement with an Olympic organisation for use of any matter for which the Olympic organisation owns or controls the copyright.	Executive Director	
9. Going to Court				
9.1	Sections 14 and 75 of the Act. Section 50 of the <i>Interpretation Act 1987</i> .	Commence court proceedings in SOPA's name, including for the purposes of recovering any debt owed to SOPA.	Executive Director	
9.2	Sections 14 and 75 of the Act. Section 50 of the <i>Interpretation Act 1987</i> .	Give instructions as to the conduct of court proceedings except instructions to settle or compromise a claim.	Executive Director	

Note: Schedule 2 follows on the next page.

Schedule 2 – Authorised persons for exercising enforcement functions

Column 1 - Statutory provision	Column 2 - Functions which may be exercised	Column 3 - Authorised person or officer
Section 25 of the Act; Clause 2 of Schedule 5 to the <i>Environmental Planning and Assessment Regulation 2021</i> .	Serve penalty notices for penalty notice offences under section 9.58 of the <i>Environmental Planning and Assessment Act 1979</i> other than the penalty notice offences which may only be enforced by persons authorised by the Minister or Planning Secretary.	Executive Director Director
Section 19 of the Act; Clause 23(c) of the Regulation; Section 191 of the <i>Local Government Act 1993</i> .	Exercise powers of entry, inspection and investigation under Part 2 of Chapter 8 of the <i>Local Government Act 1993</i> for the purposes of enabling SOPA to exercise its functions as a council under that Act.	Executive Director Director Manager Precinct Operations Principal Building Services and Compliance Officer
Section 19 of the Act; clause 23(c) of the Regulation; Definition of authorised person in the Dictionary to the <i>Local Government Act 1993</i>	<ol style="list-style-type: none"> 1. Serve penalty notices for penalty notice offences under section 679 of the <i>Local Government Act 1993</i>. 2. Exercise the functions conferred on authorised officers by the following provisions of the <i>Local Government Act 1993</i>: <ol style="list-style-type: none"> (a) Section 680 - power to demand offender's name and report to council; (b) Section 681A – power to confiscate specified recreational equipment used in the commission of specified offences in accordance with section 681A. 	Executive Director Director Manager Precinct Operations Principal Building Services and Compliance Officer Duty Manager Executive Director
Section 42 of the Act.	1. Permit entry onto closed roads.	

Column 1 - Statutory provision	Column 2 - Functions which may be exercised	Column 3 - Authorised person or officer
	2. Direct the removal of a vehicle from a closed road. 3. Permit removal, damage or interference with road closure signs or barriers.	Director Manager Precinct Operations Duty Manager
Section 44 of the Act.	When directed to do so, move, or remove from Sydney Olympic Park, an unattended motor vehicle or trailer that is: (a) standing unlawfully, or (b) constitutes a danger to persons or property, or (c) is causing an obstruction.	Executive Director Director Manager Precinct Operations Duty Manager Executive
Section 78 of the Act.	Exercise the functions of an authorised officer with respect to any offence against the Act or Regulation that arises from the parking of a vehicle on land at Sydney Olympic Park, other than a road.	Director Director Place Management Executive Director
Section 79 of the Act.	Issue penalty notices for penalty notice offences under the Act and the Regulation.	Director Manager Precinct Operations Duty Manager Rangers appointed under section 65 of the Act.